## **3-D Printing Policy**

Troup-Harris Regional Library's (THRL) 3-D printers may be used only for lawful purposes. The public is not permitted to use the 3-D printer to create items that are:

- Prohibited by local, state or federal law.
- Unsafe, harmful, dangerous, or pose a threat to the well-being of others.
- Obscene, sexually explicit, or inappropriate for the library environment as determined by library team members.
- In violation of another's intellectual property rights. For example, the printer may not be used to reproduce objects which are protected by a copyright, patent, or trademark.

Files are printed as submitted. THRL will not print objects with an X-Y-Z size/build volume greater than 6.5" x 6" x 6.5" or any job that takes longer than 4 hours. If we determine your file is too large to print (by size or by time) or too small to be successful, a team member will contact you for next steps.

A file is considered one .STL file. The .STL file may contain several objects as long as they meet the print size and time requirements below. You may check your print size and estimated print time before submitting by using free software such as the free Cura slicer (https://ultimaker.com/software/ultimaker-cura).

THRL does not use commercial printers. While we strive to print quality objects from submitted files, we cannot guarantee objects will print exactly as desired.

THRL administration will determine a cost per gram of filament that will be charged for 3-D printing in order to cover cost of materials and machine maintenance.

Failed prints happen for various reasons. THRL team members will only attempt to reprint an item twice. Following two failed print attempts, you will be contacted to cancel your project and/or select a new print.

THRL reserves the right to refuse any 3-D print request.

The 3-D printer will only be used by designated team members and volunteers.

THRL is not responsible for the subsequent safety of any item made with the 3-D printer.